Virginia Hispanic Chamber of Commerce 10700 Midlothian Turnpike #200 Richmond, VA 23235 804-378-4099 info@vahcc.com

## **Calendar of Events**

February 20, 2024 - December 17, 2024 Salsa Nights with The Salsa Guy Uptown Alley 6101 Brad McNeer Pkwy Midlothian, VA 23112 07:00 PM - 10:00 PM EST

Angel Alberto Serrano, 8046016261 salsaguy@salsarichmond.com

2024 Uptown Alley Richmond free admission and free lessons!

May 10, 2024

**SWaM Lab Workshop** 

**Richmond Chamber Office** 

10700 Midlothian Turnpike, Suite #200

Richmond, VA 23235

02:00 PM - 04:00 PM EST

The Virginia Department of Small Business & Supplier Diversity (SBSD) and the Virginia Hispanic Chamber of Commerce are hosting a live SWaM Lab Workshop to assist with your business's SWaM application. We'll go through the process from start to finish and upload the necessary documents.

The goal of this workshop is to get you across the finish line of the SWaM application process.

You need to bring your own laptop.

The list of required documents is attached below (named SWaM Supporting Documents), you should upload those documents onto your laptop.

Everyone should have their

EIN – if you do not have an EIN you can get it from the IRS website, takes about 15 minutes -- https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online

Birth Certificate or Passport or Permanent Resident Card or Certificate of Naturalization Valid Driver's License

The other documents are based on their specific situation.

PLEASE READ SWaM Supporting Documents to know exactly what you will need to have scanned on your laptop to complete your SWaM Application during the lab: SWaM Supporting Documents.pdf (Attached to confirmation email as well)

May 14, 2024

Exporting Home / Exportando a Casa Location Given After Registration 09:30 AM - 12:00 PM EST

May 14, 2024

SWaM One-on-One Sessions Richmond Office Location 10700 Midlothian Turnpike, Suite #200 Richmond, VA 23235 09:00 AM - 04:45 PM EST

The Virginia Hispanic Chamber will be hosting SWaM certification one-on-one sessions provided by the Department of Small Business and Supplier Diversity(SBSD) on May 14th, 2024. The one-on-one sessions will be held between 9:00AM - 4:45PM, please select the session time you will be able to attend during this registration.

If you have any questions please email: taty@vahcc.com