



2017 BUSINESS AFTER HOURS Host Agreement

Business After Hour events allows members of the O'Fallon Chamber to network with each other more informally than at other events. Members are invited to stay for 2 hours or 5 minutes, whichever will fit best into their schedule. As the host of the monthly After Hours, your business has the opportunity to showcase what you do, how you do it, and why you're the best at it!

In order to keep our Business After Hours a high quality event we have listed some expectations for the event. If you will be able to meet or exceed the expectations, please select the date that you would like and return the agreement to the O'Fallon Chamber office. Dates are not guaranteed. All 2017 host will be contacted and confirmed by a chamber staff member. Please select two dates you would like and label them #1 and #2. We will try our best to accommodate your request.

EVENT DETAILS:

- Always held the 2nd Tuesday of each month.
- 4:30 p.m. - 6:30 p.m.
- Average attendance is 75 Chamber members and guests.
- Host will be invited to promote their event at the Membership Meeting prior to their date.
- Host is publicized in the Chamber's Monday eNews, Member Application, Event Card and Online all year.

EVENT EXPECTATIONS:

- Complimentary catered or catered quality food to serve to Chamber guests in attendance. Healthy options are appreciated, so are vegetarian and gluten free options.
- Complimentary drinks (alcoholic and non-alcoholic) available for Chamber guests in attendance.
- Space to accommodate up to 75 Chamber guests. A variety of seating and standing options are preferred.
- Two attendance prizes to be given out at the event. The host organization may solicit other members for the attendance prizes or choose to purchase the prizes themselves.

AVAILABLE DATES:

- | | | |
|--|---|---|
| <input type="checkbox"/> January 10, 2017 _____ | <input type="checkbox"/> May 9, 2017 _____ | <input type="checkbox"/> September 12, 2017 _____ |
| <input type="checkbox"/> February 14, 2017 _____ | <input type="checkbox"/> June 13, 2017 _____ | <input type="checkbox"/> October 10, 2017 _____ |
| <input checked="" type="checkbox"/> March 14, 2017 _____ | <input type="checkbox"/> July 11, 2017 _____ | <input type="checkbox"/> November 14, 2017 _____ |
| <input type="checkbox"/> April 11, 2017 _____ | <input type="checkbox"/> August 8, 2017 _____ | |

Yes! My organization would like to host an O'Fallon Chamber Business After Hours.

Company Name: _____ Contact Name: _____

Phone: _____ Email: _____

Date: _____