



Board of Directors Application Form

Thank you for your interest in serving as a member of the Springville-Mapleton Chamber of Commerce Board of Directors. Serving on the board is a rewarding experience and an opportunity for professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position.

This application will be kept confidential and on file at the Chamber office. Applicants are used by the Chamber's Executive Board to identify and evaluate potential board candidates. This committee will interview potential board members and make recommendations to the full board of directors. Directors are elected by a majority vote of the current board members.

The Springville-Mapleton Chamber of Commerce is seeking qualified individuals to serve on the Board of Directors in either a 1 year or 2-year position. The intention of the Board is to create a well-rounded group of dedicated professionals, representing the Springville and Mapleton business communities.

Board members must possess the time commitment and company resources to guide and grow the Chamber through Board support, long-range planning, community relations and fundraising. Candidates must be active Chamber members for at least one (1) year at the time of application.

Board of Directors Job Description
<ol style="list-style-type: none">1. Serves a minimum of 1 two-year term on the Board. Eligible to serve 2 two-year terms.2. Accountable to the Chamber Board of Directors.3. Attends board meetings and important related meetings on a regular basis. The Full Board of Directors meets the 2nd Tuesday of every month at 12:00 pm. Meetings last 1 -1 ½ hours.4. Makes a serious commitment to participate actively in Chamber committee work.5. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.6. Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.7. Builds a collegial working relationship with other committee members that contributes to consensus.8. Participates in the committee's annual evaluation and planning efforts.9. Participates in membership recruitment for the organization.10. Participates in networking and membership retention for the organization.

Board Composition

The Board is comprised of 13 Board members (serving in minimum 1-year term). All Board members have voting rights. The Board reserves the right to appoint only qualified candidates.

Required Skills

The position calls for leadership qualities of the highest degree. The Board member must be aware of the importance of public opinion and promote the value of Chamber membership and the benefits derived. The ability to delegate authority while retaining responsibility is of high importance. Board members understand they individually and collectively represent all members of the Chamber and not just the business of which he or she is affiliated. As representatives of the public, the board member will be the primary force pressing Springville-Mapleton Chamber of Commerce, to the realization of its opportunities for services and the fulfillment of its obligations to all its constituencies. Board members are required to have experience in planning (short and long term), organizational development, operations (small, medium or large business) and community experience.

Desired Skills

Selected Board members are chosen based on career experience, company position and overall skill sets. Applicants from all industries will be considered. Board members bring expertise, experience and resources to the Chamber's Board, including:

- Ability to leverage people and/or financial resources from member's own company
- Contacts suitable to expand the Chamber's reach through executive management in other companies

If you have any questions about your qualifications or of other questions, please contact Melanie Bott; info@springvilleutahchamber.org or call 801-491-7830.

**Springville-Mapleton Chamber of Commerce
Board of Director Candidate Application**

Name _____ Business _____
 Address _____ Phone _____
 Email _____

1. Please describe your skills as they relate to the Board of Directors.

2. From your perspective, what is the purpose of the Chamber’s board?

3. Please list your experience with other boards, committees and community organizations.

ORGANIZATION	
DATES	
DESCRIPTION	
ORGANIZATION	
DATES	
DESCRIPTION	
ORGANIZATION	
DATES	
DESCRIPTION	

4. Briefly describe your past and present involvement in the Springville-Mapleton Chamber of Commerce or other organization.

5. What priorities do you feel are most critical for the Springville-Mapleton Chamber of Commerce? (Please rank your comments)

Rank	Comments

Please check all your skills/strength

- | | |
|---|---|
| <input type="checkbox"/> Budget and Finance
<input type="checkbox"/> Human Resource
<input type="checkbox"/> Operations
<input type="checkbox"/> Vendor Relationship
<input type="checkbox"/> Marketing | <input type="checkbox"/> Community
<input type="checkbox"/> Leadership
<input type="checkbox"/> Public Relations
<input type="checkbox"/> Computer/IT
<input type="checkbox"/> Training |
|---|---|

Please check committees of interest

- | | |
|---|--|
| <input type="checkbox"/> Membership
<input type="checkbox"/> Education/Events
<input type="checkbox"/> Downtown Springville – Economic Dev. | <input type="checkbox"/> Social Media/Marketing
<input type="checkbox"/> Judicial & Legislative
<input type="checkbox"/> Golf Tournament Scholarship & Charity |
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Consent

By submitting this application, I agree that the Springville-Mapleton Chamber of Commerce Executive Director and Board of Directors will review my information for consideration as a Board Director. I fully understand that submitting an application does not entitle me to earn a seat on the Board. I also accept that the Board Selection/Election Committee will review all applications and conduct interviews and make final recommendations to the current Board of Directors.

Signature of Applicant	Date
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Application Submission: Please submit your completed application and brief resume in person at the Chamber office or via email to info@springvilleutahchamber.org

Springville-Mapleton Chamber of Commerce, 110 South Main St., Springville, UT 84663
 Phone: 801 491 7830 , Cell: 801 669 0451